



56 Montgomery Street • Waynesville, NC 28786 • (P) 828-456-6111 • (F) 828-456-6123

## LEASE APPLICATION

Every prospective Tenant over the age of 18 MUST fill out a separate application. Application will not be processed unless it is completely filled out, signed, dated and submitted with a photo copy of ID proof of income and the \$30.00 (per person) non-refundable application fee (\$32.50 if paying with credit card)

All Applications are processed without regard to race, color, religion, sex, handicap, familial status, national origin or sexual orientation of Applicant

If application is approved, tenant must pay security deposit plus a \$50 per lease processing fee (paid separately) by 4pm the next business day.

|                  |                            |
|------------------|----------------------------|
| Rental Property: | How did you hear about us? |
| Rent Amount:     | Deposit Amount:            |

### \* APPLICANT INFORMATION \*

\*\*\*\*please print clearly & make sure all information is provided\*\*\*\*

|                           |                     |             |
|---------------------------|---------------------|-------------|
| Full Name:                | Date of Birth:      |             |
| Driver's License #/State: | Social Security No: |             |
| Cell Phone:               | Work Phone:         | Home Phone: |
| E-Mail Address:           |                     |             |

\*List ALL Other Occupants Names/Ages:

List ALL Pets (Breed/Age/Sex):

### RESIDENTIAL HISTORY

|                   |                     |                        |      |
|-------------------|---------------------|------------------------|------|
| Current Address:  | City:               | State:                 | Zip: |
| From:             | To:                 | Landlord Name & Phone: |      |
| Monthly Payment:  | Reason For Leaving: |                        |      |
| Previous Address: | City:               | State:                 | Zip: |
| From:             | To:                 | Landlord Name & Phone: |      |
| Monthly Payment:  | Reason For Leaving: |                        |      |

### EMPLOYMENT HISTORY

Your Status ☐ Employed Full-Time ☐ Employed Part-Time ☐ Student ☐ Retired ☐ Not Employed

|                            |                                 |         |      |
|----------------------------|---------------------------------|---------|------|
| Current Employer:          | Supervisor's Name:              |         |      |
| Employer Address:          | City:                           | State:  | Zip: |
| Employer Phone:            | Dates Employed:                 | From:   | To:  |
| Your Gross Monthly Salary: | Household Gross Monthly Income: |         |      |
| Other Monthly Income:      | Source:                         | Amount: |      |
| Previous Employer:         | Supervisor's Name:              |         |      |
| Employer Address:          | City:                           | State:  | Zip: |
| Employer Phone:            | Dates Employed:                 | From:   | To:  |

### BANK REFERENCE

|            |             |        |
|------------|-------------|--------|
| Bank Name: | City/State: | Phone: |
|------------|-------------|--------|

### OTHER INFORMATION

Have You Ever Been: Evicted or Requested to Vacate a Rental? ☐ Yes ☐ No Broken a Lease? ☐ Yes ☐ No

Sued for Damage to Rental Property? ☐ Yes ☐ No

Been Convicted of a Crime? ☐ Yes ☐ No

If YES to any of the above, please explain: \_\_\_\_\_

By Signing & Dating this Application, Applicant is hereby Authorizing a Select Homes Agent to verify ALL information provided as well use a third party source to obtain a credit and criminal report. Applications are processed confidentially.

|                      |       |
|----------------------|-------|
| Applicant Signature: | Date: |
|----------------------|-------|

For Office use only: This Application is ☐ APPROVED ☐ Applicant notified by: (List source/date/time): \_\_\_\_\_

This Application is ☐ DENIED ☐ Applicant was mailed letter (copy attached)